

# EH&S Training: Prerequisites, Frequency, and Basis for Expiration Dates

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*EH&S provides in-class and online training courses, open to all UCLA students, faculty, and staff to assist in meeting regulatory training requirements. Courses provided have varying prerequisites, retraining, and basis for expiration dates.*

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## About Prerequisites, Frequency, and Basis for Expiration Dates

The information provided in this document is an overview of the prerequisites and required frequency for in-class and online trainings provided by the Office of Environment, Health & Safety.

Training requirements depend on the nature of work being done. Employees, students, and supervisors/Principal Investigators (PIs) should select training courses based on the types of hazards that may be encountered. Everyone must be properly trained before beginning their work, given new assignments, or when new hazards are introduced.

To determine which sessions are required for your specific job duties, please consult with your supervisor and use the [Safety Training Matrix for Laboratory Personnel](#) as a guide. If additional information is needed, see the [EH&S Guide to Services](#) to contact the respective program.

For registration inquiries and technical assistance with [UCLA Worksafe](#), contact:  
[training@ehs.ucla.edu](mailto:training@ehs.ucla.edu) | 310-794-5328

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## Environment Health & Safety – Regularly Scheduled In-Class Training

Course ID	Course Title	Prerequisite(s)	Frequency	Basis for Expiration Date
BIO-BBP	Bloodborne Pathogens Training	NIH Guidelines for UCLA Researchers: IBC Compliance Training	Initial training, yearly retraining satisfied by Bloodborne Pathogens Online Refresher Training	Year End
BIO-BSC	Biological Safety Cabinet Training	NIH Guidelines for UCLA Researchers: IBC Compliance Training	Once every three years	Year End
BIO-BSL2	Biosafety ABC's - Biosafety Level 2 Training	NIH Guidelines for UCLA Researchers: IBC Compliance Training	Once every three years	Year End
BIO-BSL2P	Biosafety Level 2 with Biosafety Level 3 Practices	NIH Guidelines for UCLA Researchers: IBC Compliance Training	Once every three years	Year End
BIO-MWM	Medical Waste Management	NIH Guidelines for UCLA Researchers: IBC Compliance Training	Once every three years	Year End
ENV-HALF	Half-Face and other Cartridge Respirator Training and Fit Testing		Once a year	Status Date
ENV-N95	N95 Respirator Training and Fit Testing		Once a year	Status Date
FIRE-FEX	Hands-On Fire Extinguisher Training		Does not expire	
LAB-CIS	Introduction to the Chemical Inventory System		Does not expire	
LAB-LABPI	Laboratory Safety for PIs and Lab Supervisors		Initial training, yearly retraining satisfied by <a href="#">Lab Safety Fundamental Concepts Online Refresher</a>	Year End
LAB-LSFC	Laboratory Safety Fundamental Concepts		Initial training, yearly retraining satisfied by <a href="#">Lab Safety Fundamental Concepts Online Refresher</a>	Year End
LAB-SST	Speed Safety Topics		Does not expire	
LAS-LAS	Laser Safety Training		Once every two years	Year End
RAD-NRWQ	New Radiation Worker Qualification		Initial training, <a href="#">multiple options for retraining</a>	Year End
RAD-XRAY	X-Ray Diffraction Safety Training		Once a year	Year End

## Environment Health & Safety – Online Training

Course ID	Course Title	Prerequisite	Frequency	Where to find this training	Basis for Expiration Date
BIO-BBPOR-OL	Bloodborne Pathogens Online Refresher Training	1) NIH Guidelines for UCLA Researchers: IBC Compliance Training <b>AND</b> 2) Bloodborne Pathogens	Once a year	<a href="http://www.worksafe.ucla.edu">www.worksafe.ucla.edu</a>	Year End
BIO-SHIP-OL	Shipping of Biological Materials	1) NIH Guidelines for UCLA Researchers: IBC Compliance Training <b>AND</b> 2) Bloodborne Pathogens	Once a year	Submit <a href="mailto:training@ehs.ucla.edu">registration form to training@ehs.ucla.edu</a>	Status Date
BIO-BVIRUS-OL	B-Virus Exposure Online Training		Once a year	<a href="http://www.worksafe.ucla.edu">www.worksafe.ucla.edu</a>	Year End
BIO-IBC-OL	NIH Guidelines for UCLA Researchers: IBC Compliance Training		Does not expire	<a href="http://www.worksafe.ucla.edu">www.worksafe.ucla.edu</a>	
IP-HCOM-OL	Hazard Communication		Does not expire	<a href="http://www.worksafe.ucla.edu">www.worksafe.ucla.edu</a>	
LAB-CHP-2015	Chemical Hygiene Plan 2015		Once a year	<a href="http://www.worksafe.ucla.edu">www.worksafe.ucla.edu</a>	Year End
LAB-LABOR	Laboratory Safety Fundamental Concepts Online Refresher	1) Laboratory Safety Fundamental Concepts <b>OR</b> 2) Laboratory Safety for PIs and Lab Supervisors	Once a year	<a href="http://www.worksafe.ucla.edu">www.worksafe.ucla.edu</a>	Year End
RAD-XRAY-OR	Annual Refresher Training for X-Ray Users	X-Ray Diffraction Safety Training	Once a year	<a href="http://www.worksafe.ucla.edu">www.worksafe.ucla.edu</a>	Year End

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## Examples of Expirations Based on Year End

<b>Training Frequency = Once a Year</b>	<b>Completion Date</b>	<b>Date of Expiration</b>
Bloodborne Pathogens Online Refresher Training Bloodborne Pathogens Training Laboratory Safety for PIs and Lab Supervisors Laboratory Safety Fundamental Concepts Laboratory Safety Fundamental Concepts Online Refresher New Radiation Worker Qualification X-Ray Diffraction Safety Training	1/1/2014- 12/31/2014	12/31/2015
	1/1/2015- current	12/31/2016

<b>Training Frequency = Once every two years</b>	<b>Completion Date</b>	<b>Date of Expiration</b>
Laser Safety Training	1/1/2013- 12/31/2013	12/31/2015
	1/1/2014- 12/31/2014	12/31/2016
	1/1/2015- current	12/31/2017

<b>Training Frequency = Once every three years</b>	<b>Completion Date</b>	<b>Date of Expiration</b>
Biological Safety Cabinet Training	1/1/2012 - 12/31/2012	12/31/2015
Biosafety ABC's - Biosafety Level 2 Training	1/1/2013 - 12/31/2013	12/31/2016
Biosafety Level 2 with Biosafety Level 3 Practices	1/1/2014 - 12/31/2014	12/31/2017
Medical Waste Management	1/1/2015- Current	12/31/2018

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