

Fresh Tissue Request Checklist

Intervention Radiology Biopsy

1		CPRS Form Completed
	1a	Patient information on Top Right
	1b	Anatomic Location
	1c	ICD-10 CODE
	1d	Check off "Consent Yes or No" (if applicable)
	1e	Ordering Physician's Signature

2		Pre-Procedure (minimum 24 hours)
	2a	Provide TPCL with proper supplies and lab kits (if applicable)
	2b	Schedule patient with Radiology
	2c	Ensure the scheduled patient encounter is linked to research on CareConnect
	2d	Notify performing Radiologist and CPRS (cprs@mednet.ucla.edu) of scheduled biopsy with CPRS form attached

3		Post-Procedure
	3a	Cytotech will deliver sample to TPCL unless otherwise noted
	3b	TPCL will store, process, and/or release samples to RA
	3c	If noted, RA may pick up from Pathology Grossing in the Hospital (either RR or SM)
	3d	Ensure the RA or Coordinator picking up sample is authorized to do so

Surgery

Please notify CPRS/TPCL staff at least 24h prior to a procedure with the correct IRB so that all Pathology staff can be made aware. Pathology staff will retrieve the samples from the OR and transport them to Surgical Pathology for release. UCLA Pathology policy requires all tissue to be examined and documented prior to release for research. TPCL staff will contact you when tissue is available for pick-up.

Slides from Diagnostic Block

To request for slides send an e-mail to CPRS@mednet.ucla.edu with the following:

1	Request: Case Number, Amount, Thickness, Staining
2	IRB Approval Letter
3	Signed Consent Form
4	Signed HIPAA Form
5	FAU or Recharge ID if first time requesting tissue for the Study
6	Personnel Authorization Letter from PI