

<u>CVs</u>

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Requirements

• Signed and dated CVs for all IRB approved key personnel (investigators and sub-investigators)

Tips / Additional Information

- CVs should be signed, dated, and updated every 2 years to verify that information is accurate and current.
- If CVs are filed collectively for the department, include a signed and dated note-to-file indicating the location.
- If CVs are maintained electronically, include the "date prepared" and where they are electronically stored.
- For NIH funded studies, investigators can use their <u>NIH Bio Sketch</u>.

Applicable GCP sections:

- <u>8.2.10</u>
- <u>8.3.5</u>
- <u>4.1.1</u>

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