Investigator Support Services

Under the leadership of Dr. Arash Naeim and the CTSI, listed below are new support services designed
to transform, advance, and optimize clinical research infrastructure, workflows, and support.

Office of Regulatory Affairs (ORA)

The Clinical and Translational Science Institute Office of Regulatory Affairs (CTSI-ORA) provides a broad
spectrum of support for Clinical Investigators and their study teams in the conduct and navigation of the
clinical research process.

Services provided by this office include: Scientific and Feasibility Review, Data and Safety Monitoring,
internal monitoring and auditing support, FDA and Sponsor inspection/audit preparation and guidance,
ClinicalTrials.gov registration and results reporting assistance, FDA IND/IDE guidance and support,
regulatory binder preparation, and more.

Coordination Services & Education (CSE)

Coordination Services & Education (CSE) is a resource within the Office of Clinical Research (OCR) that
assists UCLA faculty, staff and clinical research teams with the regulatory, financial and compliance-
related components of clinical research during study activation, conduct and closeout of a clinical trial.
CSE includes three dedicated teams focused on advancing contributions in study activation, study
conduct and study team training and education.

- Study Activation Team
- Clinical Research Coordinator Team
- Education and Training

Faculty Advice & Consultative Services

As Director of the Faculty Advice and Consultative Services, Isidro Salusky, MD, provides faculty advice
and consultation to investigators within the CTRC. Dr. Salusky will work closely with the Scientific
Review and Data Safety and Monitoring Committees to resolve scientific and regulatory issues
associated with specific clinical research protocols and principal investigators. In conjunction with the
Office of Regulatory Affairs, he will also participate on the CTRC Study Prioritization Committee to
represent the Investigator community and perspectives when important decisions are required.

Quality & Clinical Research Ombudsmen

Serving as Director of Quality and Clinical Research Ombudsperson, Sandra Binder will be looking for
global ways to improve clinical research efficiency and provide a high degree of customer service. She
will also be responsible for looking into specific issues around studies that may seem stuck in the study
start-up process.

Research Navigation & FDA Affairs
The University of California, Los Angeles, Clinical Translational Science Institute (CTSI) has released a website featuring tools, templates, guidance, and go-to for clinical research called ResearchGo. Under the direction of Marlene Berro, this virtual Clinical Research Resource provides a single portal to a wealth of resources, expertise, and best practices for investigators and research staff to facilitate efficient, compliant and ethical study conduct and management. In addition to research navigation, she will provide support for investigators submitting or holding an IND or IDE at all stages of an investigation. Please contact Director of FDA Affairs, Marlene Berro MS, RAC for additional information.

**Clinical Translational Research Center (CTRC)**

Clinical and Translational Research Centers support and supervise human studies and clinical trials in all therapeutic areas and within all age groups. Special access to resources and facilities at the 4 partner campuses: Cedars-Sinai, Charles Drew University, LA BioMed/ Harbor & UCLA. Noah Federman, MD, has assumed the new role of Medical Director of the CTRC. As an on-site Medical Director, Dr. Federman will focus on utilization review, quality assurance, and medical protocol development as well as CareConnect, integration optimize the study start-up and scheduling of CTRC studies. In addition, Marjorie “Margie” Weiman, RN, MSN, CPHON, serves as Co-Director for CTRC Nursing and will ensure the highest quality care is being provided in an efficient and compliant manner aligned with the UCLA Health System.

CTRC meetings are held every other Wednesday. A complete application and all requested documents must be received at CTRCServices@mednet.ucla.edu by 5pm the Wednesday prior to the scheduled CTRC Operations Committee meeting date. An incomplete submission may delay review.

Last updated: 12 Jul 2017

- Group 1
  - Clinical Research Information Systems
  - Clinical Research Business Partners
- Group 2
  - Office of Research Administration
  - Jonsson Comprehensive Cancer Center
- Group 3
  - Office of Human Subjects Protection
  - CareConnect Website

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